

## Terms & conditions

- Lessons are '1-2-1' 20 minute lessons.
- Each pupil will receive 10 lessons per term.
- Payment for lessons must be made by direct debit, which is to be set up with the Murphys School of Music, prior to start date.
- Lessons are rotated each week so as to ensure the pupil does not miss the same lesson each week.
- A register is kept of lesson attendance of which a copy can be requested by parents at any time.
- Failure to turn up to lessons or cancellation of lessons are non refundable. A pupil refusing to go to their lesson when collected or sent for, will result in a missed lesson.
- If a pupil is off school on the day of their lesson then this is classed as a missed lesson.
- If the whole school is out of the building on a school trip then the lesson will be carried over 1 week, providing the tutor has been given 1 weeks' notice.
- In the case that it is only 1 or 2 classes that are out of the building on a school trip, then it is classed as a missed lesson.
- Term fees are paid in advance and provide you with 10 weekly lessons throughout the term, this will not be fully or partially refunded for missed lessons.
- Payment will be taken by direct debit every 4 months, the payment dates are the 1st of September, 1st of January and the 1st of May. If any of the dates fall on a bank holiday or weekend the payment date is moved to the next working day.
- Lessons renew each term automatically.
- If you do not wish to continue with lessons in the following term, you must make us aware of this before the end of the existing term. If we are not made aware of this before the end of term then lessons will go ahead in the following term and payment will be required and is non-refundable.
- Any abuse/ continued rudeness to our teaching staff, verbal or otherwise, will result in the pupils lessons being terminated immediately and will not be refunded.
- In the case of group lessons, any disruptive child will be asked to leave the lesson and parents will be notified. If the child continues to be disruptive in any following lessons, they will not be allowed to continue with lessons and payment will not be refunded for this.